



ARCHITECTS & ENGINEERS

APPLICATION FORM

SHORE

Application Form

Important information

Your duty to make a fair presentation of the risk

- Please answer all questions giving full and complete answers. It is the duty of the applicant to provide all information that is requested in the application form and any additional material facts.
- A material fact is such known fact and/or circumstance that may influence the evaluation of the risk by the Insurer and may influence the acceptance of this application for insurance.
- If you have any doubts about what a material fact is, please do not hesitate to contact your Broker. If you fail to disclose a material fact, it may affect how claims are settled under the policy or it may render the policy invalid.
- The application form must be completed, signed, and dated by a person who must be of legal capacity and authorised.

BUSINESS DETAILS

01. Full company or partnership name including subsidiary companies:

02. Registered address:

03. What year was the business established:

04. Total number of employees:

ANNUAL REVENUE

05. What was your total revenue in the last complete financial year by region:

Canada: \$

Rest of World: \$

United States: \$

Total revenue: \$

0

Revenue breakdown

- 06.** For your last completed financial year, please provide the percentage of revenue derived from each of the activities described above:

Architectural	%	Land surveying	%
Chemical engineering	%	Landscape architect	%
Civil engineering	%	Mechanical engineering	%
Design / build	%	Nuclear engineering	%
Electrical engineering	%	Project/construction management	%
Environmental engineering	%	Structural engineering	%
Feasibility studies / expert witness	%	Town planning	%
Geotechnical / soil engineering	%		%
Interior design	%		%

- 07.** Please indicate the approximate percentage of the total fees the company derives from work where the main contract or interest is:

Airports	%	Mines	%
Playgrounds / swimming pools	%	Petrochemicals / Refineries	%
Automotive	%	Public buildings	%
Bridges / tunnels / dams	%	Railways / roads / highways	%
Bulk handling systems	%	Roofing	%
Commercial buildings	%	Sewerage / water systems	%
Condominiums	%		%
Golf courses	%		%
Industrial Buildings	%		%

Construction Activities

- 08.** Are you involved in any process of manufacture, construction, alteration, repair, installation, sale, or supply of products?

Yes ☐ No ☐

If you answered **yes**, please give details:

CONTRACTS UNDERTAKEN

- 09.** Please give details of the three largest contracts undertaken in the past 3 years:

Client Name:	Services provided:	Your revenue:
1.		\$
2.		\$
3.		\$

- 10.** Approximately how many clients do you have:

- 11.** Do you enter into written contracts with all clients? Yes ☐ No ☐

- 12.** Do your written contracts with clients contain the following clauses / provisions:

- | | | |
|--|------------------------------|-----------------------------|
| a. Limitations of liability, including limiting consequential damages | Yes ☐ | No ☐ |
| b. Disclaimer of warranties | Yes ☐ | No ☐ |
| c. Mediation clause | Yes ☐ | No ☐ |

- 13.** Do you employ independent sub-contractors or sub-consultants? Yes ☐ No ☐

If you answered **yes** to question 13, please state:

- | | | |
|--|------------------------------|-----------------------------|
| a. The percentage of revenue paid to sub-contractors in the last financial year? | | % |
| b. Are sub-contractors required to carry their own E&O and general liability insurance? | Yes ☐ | No ☐ |
| c. If you answered yes to question 13 b.
What is the minimum limit of liability sub-contractors must carry? | | \$ |

CLAIMS HISTORY

14. In the last 5 years, have you received or sustained, or is there currently pending, any claims, complaints or incidents which may be covered under the proposed insurance and/or do you have knowledge of any fact, circumstance, situation, event, or transaction which may give rise to a claim or loss under the proposed insurance?

Yes ☐ No ☐

If you answered **yes**, please give details:

REQUIRED INSURANCE

15. Please state the insurance cover and limits you would like to be quoted:

	Retroactive date:	Limit of liability:	Deductible:
☐ Professional Liability:		\$	\$
☐ General Liability:		\$	\$
☐ Property Insurance:		\$	\$
☐ Cyber Insurance:		\$	\$
☐ Legal Expense:		\$	\$

DECLARATION

I hereby declare that the answers contained within this proposal are true and complete and that I have supplied a fair presentation of the risk. I agree that this proposal and declaration and truth and completion of the answers herein shall be the basis of contract between me and the underwriters/insurers.

Signature of applicant:

Name and title:

Date:

DD MM YYYY

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